

**RIVER TRAILS PARK DISTRICT**  
Annual Meeting of the Board of Commissioners  
401 E. Camp McDonald Road, Prospect Heights, IL 60070

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**May 2, 2024**  
**Immediately after the Regular Board Meeting**

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- I. Call to Order
- II. Roll Call
- III. Election of Officers – President and Vice President
- IV. Appointments (Recommended)
  - a. Treasurer TBD (was Nancy Parra)
  - b. Assistant Treasurer Dave Oswald
  - c. Executive Director Bret Fahnstrom
  - d. Board Secretary Bret Fahnstrom
  - e. Assistant Secretary Crista Altergott
  - f. FOIA Representatives Bret Fahnstrom and Dave Oswald
  - g. Open Meetings Representative Bret Fahnstrom, Crista Altergott and  
TBD (was Melissa Ackerman)
  - h. PDRMA Representatives Mike Hanley and Bret Fahnstrom
  - i. NWSRA Representative Bret Fahnstrom
  - j. Ethics Officer Bret Fahnstrom and Patti Mitchell
  - k. Attorney David Freeman, Robbins Schwartz
  - l. Auditors Sikich, LLC
  - m. ADA Officer Patti Mitchell and Mike Hanley
- V. Adoption of Resolutions
  - a. Resolution #24-05-02 A Designating Freedom of Information Act Officers\*
  - b. Resolution #24-05-02 B Designating Open Meeting Act Officers\*
- VI. Adjournment

\*indicates an attachment included

**For more information, please contact the Administration Office at 847-788-0551**

**\*\*Due to limited parking spaces, please call 847-788-0551 if you plan on attending!**

The meeting will be moved to an alternate facility to accommodate a larger attendance.

Thank you for your cooperation\*\*

**RESOLUTION NO. 24-05-02A**

**RIVER TRAILS PARK DISTRICT**

**RESOLUTION DESIGNATING FREEDOM OF INFORMATION OFFICERS**

WHEREAS, P.A. 96-542, effective March 4, 2010 has made substantial changes to the Freedom of Information Act, including creating a new section 3.5 (5 ILCS 140/3.5), which requires a public body to designate one or more Freedom of Information officer or officers; and

WHEREAS, the Board of Park Commissioners of the River Trails Park District hereby finds and declares that it is in the best interests of the Park District to designate Freedom of Information officers;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE RIVER TRAILS PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

**SECTION ONE:** Bret Fahnstrom, Executive Director and Dave Oswald, the Superintendent of Finance / HR are hereby designated the Freedom of Information Officer(s) for the River Trails Park District.

**SECTION TWO:** All policies and resolutions of the Park District which conflict with the provisions of this resolution shall be and are hereby repealed to the extent of such conflict.

**SECTION THREE:** This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 2<sup>nd</sup> Day of May, 2024

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED THIS 2<sup>nd</sup> Day of May, 2024

\_\_\_\_\_  
President, Board of Park Commissioners

ATTEST:

\_\_\_\_\_  
Bret Fahnstrom, CPRE  
Secretary, Board of Park Commissioners

STATE OF ILLINOIS                    )  
  )    ss  
COUNTY OF COOK                    )

**SECRETARY’S CERTIFICATE**

I, Bret Fahnstrom, do hereby certify that I am the Secretary of the Board of Park Commissioners of the River Trails Park District, Cook County, Illinois and, as such, I am keeper of the records, ordinances, files and seal of said Park District; and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of

**RESOLUTION NO. 24-05-02A**

**RIVER TRAILS PARK DISTRICT**

**RESOLUTION DESIGNATING FREEDOM OF INFORMATION OFFICERS**

adopted at a duly called regular meeting of the Board of Park Commissioners of the River Trails Park District, held at Prospect Heights, Illinois in said District at 7:00 p.m. on the 2<sup>nd</sup> Day of May, 2024.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereto affix my official signature and the seal of said River Trails Park District at Prospect Heights, Illinois, this 2<sup>nd</sup> Day of May, 2024.

\_\_\_\_\_  
Secretary

[SEAL]

**RESOLUTION NO. 24-05-02B**

**RIVER TRAILS PARK DISTRICT**

**RESOLUTION DESIGNATING OPEN MEETINGS ACT OFFICERS**

WHEREAS, P.A. 96-542, effective March 4, 2010 has made substantial changes to the Open Meetings Act, including creating a new section 3.5 (5 ILCS 140/3.5), which requires a public body to designate one or more Open Meetings Act officer or officers; and

WHEREAS, the Board of Park Commissioners of the River Trails Park District hereby finds and declares that it is in the best interests of the Park District to designate Open Meetings Act officers;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PARK COMMISSIONERS OF THE RIVER TRAILS PARK DISTRICT, COOK COUNTY, ILLINOIS, AS FOLLOWS:

**SECTION ONE:** Bret Fahnstrom Executive Director, Crista Altergott, Assistant Board Secretary and Commissioner are hereby designated the Open Meetings Act Officer(s) for the River Trails Park District.

**SECTION TWO:** All policies and resolutions of the Park District which conflict with the provisions of this resolution shall be and are hereby repealed to the extent of such conflict.

**SECTION THREE:** This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 2<sup>nd</sup> Day of May, 2024

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED THIS 2<sup>nd</sup> Day of May, 2024

\_\_\_\_\_

President, Board of Park Commissioners

ATTEST:

\_\_\_\_\_  
Bret Fahnstrom, CPRE  
Secretary, Board of Park Commissioners

STATE OF ILLINOIS                    )  
  )    ss  
COUNTY OF COOK                    )

**SECRETARY'S CERTIFICATE**

I, Bret Fahnstrom, do hereby certify that I am the Secretary of the Board of Park Commissioners of the River Trails Park District, Cook County, Illinois and, as such, I am keeper of the records, ordinances, files and seal of said Park District; and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of

**RESOLUTION NO. 24-05-02B**

**RIVER TRAILS PARK DISTRICT**

**RESOLUTION DESIGNATING OPEN MEETINGS ACT OFFICERS**

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IN WITNESS WHEREOF, I hereto affix my official signature and the seal of said River Trails Park District at Prospect Heights, Illinois, this 2<sup>nd</sup> Day of May, 2024.

\_\_\_\_\_  
Secretary

[SEAL]